

Table of Contents

Agenda	2
Director Corporate Services/Clerk, November 10, 2015, Report No. 43/15	
43-15_Clerk_2016-2018 Committee Vacancy Appointments_15Nov10.	3
Director Corporate Services/Clerk, November 10, 2015, Report No. 44/15	
44-15 Clerk_Award Nominations - 2015 Dr Henri Breault, 2015 Donald Donny Massender Memorial Volunteer & 2016 Senior of the Year Awards	10



TOWN OF TECUMSEH
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Town of Tecumseh
Special Council Meeting
Tuesday, November 24, 2015
6:00 PM
Tecumseh Town Hall

MEETING:

I. CALL TO ORDER

II. ROLL CALL

III. DISCLOSURE OF PECUNIARY INTEREST

IV. INTRODUCTION AND PURPOSE OF MEETING

V. DELEGATIONS

VI. COMMUNICATIONS

- A. Director Corporate Services/Clerk, November 10, 2015, Report No. 43/15-
Re: 2016-2018 Committee Vacancy Appointments
- B. Director Corporate Services/Clerk, November 10, 2015, Report No. 44/15-
Re: Award Nominations - 2015 Dr. Henri Breault Community Excellence,
2015 Donald "Donny" Massender Memorial Volunteer and 2016 Senior of
the Year Awards

VII. ADJOURNMENT



THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services/Clerk
Report No. 43/15

TO: Mayor and Members of Council

FROM: Laura Moy, Director Corporate Services/Clerk

DATE: November 10, 2015

DATE TO COUNCIL: November 24, 2015

SUBJECT: 2016-2018 Committee Vacancy Appointments

RECOMMENDATIONS

It is recommended that:

1. Appointments to the Corn Festival Committee be selected from the applications submitted, and that;
2. Robert James Mackie be appointed to the Committee of Adjustment; and further that
3. A Member of the Committee of Adjustment be selected for appointment to the vacant position on the Property Standards Committee; and further that
4. David Golden be appointed to the TAAC; and further that
5. The term of these appointments be for the remaining term of Council, ending December 1, 2018, or until such time as a new members are appointed; and further that
6. Following the direction of the Members at the November 24, 2015, Special Meeting of Council:
 - a. applicants be notified of Council's decisions; and that
 - b. by-laws be prepared for the Members to adopt and formally appoint new members to the the Committees, at the next regular meeting of Council.

BACKGROUND

Council initially approved the Committee/Local Board Application & Appointment Policy No. 4 (Policy) on February 22, 2011. The Policy establishes timelines for calling and receiving applications for Committees/Local Boards and a process for reviewing the applications, as well as selecting persons to be appointed to the respective Committees/Local Boards.

Revisions to the Policy were approved at the July 22, 2014, Regular Council Meeting to reflect changing the term of the Corn Festival Committee, Cultural and Arts Advisory Committee and the Heritage Committee Appointments from a one (1) year to the full term of Council in order to make the terms consistent with other Committees, as well as amending the date for an annual call for applications, in a non-election year, for filling vacancies.

The Policy requires that applications for appointments, to fill vacancies that may occur for any Committee or Local Board in a non-election year, be called in September by the Clerk.

Notice of the call for applications for each of the Advisory Committees, Statutory Committees and Local Boards are to be posted to the Town's website and Social Media pages, advertised in the local media, displayed on the Town's LED signs and posted in prominent locations in the Town's facilities [i.e. Town Hall, Tecumseh Arena and Cada Library Complex] and delivered to the then current Committee or Local Board members.

At the September 8, 2015 Regular Meeting of Council, Staff Services/Clerks Department Report No. 24/15 was presented and the following resolution was adopted [RCM-289/15]:

THAT a Notice of Call be issued for Applications for the:

- a. Committee of Adjustment;
- b. Property Standards Committee;
- c. Tecumseh Accessibility Advisory Committee (TAAC;) and
- d. Corn Festival Committee;

AND THAT the Notice be posted on the Town's website, Facebook and Twitter page, advertised in the local media, displayed on the Town's LED signs and posted in prominent locations in the Town's facilities [i.e. Town Hall, Tecumseh Arena and Cada Library Complex];

AND FURTHER THAT a Special Meeting of Council be held on Tuesday, November 24, 2015, at 6:00 p.m., to give consideration to the applications received before the October 31st deadline and to consider filling the vacancies on the referenced committees...

COMMENTS

In accordance with the Policy and September 8th resolution, an advertisement was placed in the Shoreline Week newspaper on September 18, 2015, requesting applications from residents desirous of contributing their time and knowledge to serve on the above mentioned Committees.

A notice was placed on the Town's website and linked to the Social Media pages calling for applications. The Town's website also offers more details about Committees and Local Boards including the meeting dates and times.

The Policy establishes a deadline for submitting applications to the Clerk as October 31st annually.

The applications for each of the Committees sets out the *Eligibility Criteria* for applying to a Committee. The Eligibility Criteria states that applicants must be:

- A resident/owner of lands in the Town;
- A Canadian Citizen; and
- At least 18 years old.

Additionally, applicants may not be an employee of the Town and not prohibited by law from voting in a municipal election.

The *Eligibility Criteria* for the Tecumseh Accessibility Advisory Committee also includes being a person with a disability.

Copies of the applications received for each of the Committees are available in the Corporate Services/Clerks Department for viewing.

A brief description of each of the Committees is given in the paragraphs which follow. Tables are also provided which list the current Committee Members, and the names of applicants for each of the 2015-2018 Committees. The tables also indicate the Committees which Council Members have been appointed to act as a liaison.

Corn Festival Committee

The Town of Tecumseh established an annual Corn Festival in 1975. The Corn Festival is a four (4) day event, held in August at Lacasse Park, on the weekend prior to the Labour Day weekend.

The Corn Festival Committee is responsible for organizing all facets of the Tecumseh Corn Festival, including but not limited to the parade, carnival, the Miss Tecumseh Pageant, large and small stage entertainment, as well as other responsibilities such as advertising/promotion, parking and security.

Meetings are normally held on the third Thursday of each month at 7:00 pm in the Tecumseh Room of the Town Hall.

Corn Festival	
2015 Appointed Members	2015 - 2018 Applicants
<p>Council: Mayor Gary McNamara [2017-2018] Deputy Mayor Joe Bachetti [2017-2018] Councillor Rita Ossington [2015-2016] Councillor Brian Houston [2015-2016]</p> <p>Residents: Emily Bondy Anthony Corona (Co-Chairperson) Chelsae Durocher David Lozinsky (Co-Chairperson) Kathleen Rocheleau Charles Frank Leslie Furlan Mary Heath Joshua Varujan Kurkjian Lawrence (Larry) Pickle</p>	<p>New Applicants: Virginia (Vicky) Lopez Cheryl Hardcastle Ron Matysek Connie Buckler</p>

Committee of Adjustment

The Committee of Adjustment is responsible for holding hearings under the *Planning Act R.S.O. 1990, c.P.13* (Planning Act) with respect to minor variances to the Town's Zoning By-law and applications for consents to severances which result in the creation of a new lot(s) or lot additions.

The *Planning Act* permits the Council of the municipality, by by-law, to constitute and appoint a Committee of Adjustment for the municipality composed of such persons, not fewer than three (3), as the Council considers advisable.

The members of the Committee who are not members of a municipal Council shall hold office for the term of the Council that appointed them, and the members of the Committee who are members of a municipal Council shall be appointed annually.

The Committee of Adjustment for the Town is comprised of seven (7) members from the public and the members are appointed for Council's term of office, in accordance with the *Planning Act*. The past practice by Council, has been to appoint at least one member from each of the four (4) Wards.

Meetings of the Committee are regularly held once a month on the third Monday at 5:00 pm, in the Council Chambers of Tecumseh Town Hall.

A vacancy occurred on the Committee of Adjustment, on August 1, 2015, as a result of the resignation of Robert Gilboe [Ward 1].

Committee of Adjustment	
2015 Appointed Members	2016 - 2018 Applicants
<i>Vacancy</i> Lee Anne Doyle Tom Fuerth Tom Marentette Paul Morand Tony Muscedere	Robert James Mackie Ward 1

It is recommended that Robert James Mackie be appointed to the Committee of Adjustment for the remaining term of Council, ending December 1, 2018, or until such time as a new member is appointed.

Property Standards Committee

The Town's Property Standards By-law provides for a Property Standards Committee comprised of three (3) members. The members of this Committee are selected by Council from the Committee of Adjustment. The Property Standards Committee considers appeals from orders issued by the Property Standards Officer.

Meetings of this Committee are only required when someone appeals such an order.

A vacancy occurred on the Committee of Adjustment, on August 1, 2015, as a result of the resignation of Robert Gilboe [Ward 1].

Property Standards Committee	
2015 Appointed Members	2015 - 2018 Applicants
<i>Vacancy</i> Lee Anne Doyle Paul Morand	None

It is recommended that a member of the Committee of Adjustment be appointed to the vacant position on the Property Standards Committee.

Accessibility Advisory Committee

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) requires municipalities with a population greater than 10,000 to establish an Accessibility Advisory Committee to advise Council each year about the preparation, implementation and effectiveness of the municipality's Accessibility Plan, in addition to other obligations as established by the AODA. The AODA requires that the majority of the Committee's members be persons with disabilities, or such members as Council deems appropriate.

The Tecumseh Accessibility Advisory Committee [TAAC] normally meets quarterly at 12:00 pm at Town Hall.

Currently, six members are appointed to the TAAC, three of which are persons with disabilities. The TAAC is in need of additional members to meet the requirement that the majority of members be persons with a disability.

Accessibility Advisory Committee	
2015 Appointed Members	2015 – 2018 Applicants
Council: Councillor Tania Jobin Residents: Mary Anne Askin Terry England Ron Doherty Ron Matsyek Linda Stanczak	David Golden Denise Carpenter

It is recommended that David Golden, as a person with a disability, be appointed to the TAAC for the remaining term of Council, ending December 1, 2018, or until such time as a new member is appointed.

CONSULTATIONS

None

FINANCIAL IMPLICATIONS

There are no financial implications.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.	✓
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.	
4.	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.	✓
5.	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable

Website Social Media News Release Local Newspaper

This report has been reviewed by senior Administration as indicated below and recommended for submission by the CAO.

Prepared by:

Laura Moy, Dipl. M.M, CMM III HR Professional
Director Corporate Services/Clerk

Recommended by:

Tony Haddad, MSA, CMO, CPFA
Chief Administrative Officer

LM/td



THE CORPORATION OF THE TOWN OF TECUMSEH

Corporate Services/Clerk
Report No. 44/15

TO: Mayor and Members of Council

FROM: Laura Moy, Director Corporate Services/Clerk

DATE: November 10, 2015

DATE TO COUNCIL: November 24, 2015

SUBJECT: Award Nominations – 2015 Dr. Henri Breault Community Excellence, 2015 Donald “Donny” Massender Memorial Volunteer and 2016 Senior of the Year Awards

RECOMMENDATIONS

It is recommended that:

1. The Award Nominations be considered and direction given on the nominee for the 2015 Donald “Donny” Massender Memorial Volunteer Award; and that
2. An extension be granted until December 18, 2015, on the deadline for submitting applications for the 2015 Dr. Henri Breault Community Excellence Award and the 2016 Senior of the Year Award; and further that
3. Following the direction of the Members at the November 24, 2015, Special Meeting of Council, the nominator and selected nominee for the 2015 Donald “Donny” Massender Memorial Volunteer Award be informed of the Award and invited to attend the Volunteer Appreciation Night.

BACKGROUND

Council approved the Awards Policy No. 2 (Policy) on February 22, 2011. The Policy establishes a process and timelines for submitting nominations and selecting recipients each year for the Dr. Henri Breault Community Excellence Award and Donald “Donny” Massender Memorial Volunteer Award.

Each year the Ministry of Citizenship and Immigration (Ministry) offers municipalities in Ontario an opportunity to honour one outstanding local Ontarian who, after the age of 65, has enriched the social, cultural or civic life of his or her community. The deadline for submitting nominations to the Ministry for the Senior of the Year Award is April 30th each year.

Municipalities are notified by the Ministry prior to June of each year, as to the disposition of their nomination. The month of June has been identified by the Ministry Responsible for Seniors as “Seniors’ Month”. The recipient of the Senior of the Year Award is also recognized at the Annual Corn Festival.

In accordance with the Policy, an advertisement was placed in the Shoreline Week newspaper on September 18, 2015, requesting nominations for the Awards. A notice was placed on the Town’s Website and Social Media pages calling for nominations along with the prescribed Nomination Forms.

Additionally, letters were sent to local organizations inviting nominations for each of the Awards and a Media Release was broadcast on September 18, 2015, about the opportunity to nominate an award recipient.

COMMENTS

The Policy establishes a deadline for submitting Nominations to the Clerk as October 31st annually.

As no submissions were received by the Town of Tecumseh for the 2015 Dr. Henri Breault Community Excellence Award and the 2016 Senior of the Year Award, it is recommended that the submission deadline for submitting Nominations be extended to December 18, 2015.

The following Tables provide a list of the past recipients of the Dr. Henri Breault Community Excellence Award, Donald “Donny” Massender Memorial Volunteer Award and Senior of the Year Award, along with the nominee for the 2015 Donald “Donny” Massender Memorial Volunteer Award.

<i>Dr. Henri Breault Community Excellence Award</i>	
Past Recipients	2015 Nominations
1998 John Staley	None received.
2000 Don Lappan	
John Poole	
George Rocheleau	
2004 William Onslow	
Anne Rigo	
Michael & Kathleen Rocheleau	
2005 Anthony P. Toldo	
2006 Tony J. Azar	
2007 Dr. Albert Schumacher	
2008 Michael G. Solcz	
2009 Louis Gouin	
2010 Robert Waronchak	
2012 Bernarda Camello-Doctor	
2013 John McGivney	
2014 Brian Sherwell	

<i>Donald ‘Donny’ Massender Memorial Volunteer Award</i>	
Past Recipients	2015 Nominations
2010 Natalie Lapointe	Christine and Germain Gaudet Joe Chauvin
2011 Ricardo Tonial	
2012 Kate Shaw	
Andre Le Tarte	
2013 Jan Wright	
2014 John Poole and Robert Labute	

Senior of the Year Award

Past Recipients	2016 Nominations
2009 Madeline Bonham 2010 Louis Gouin 2012 Richard Nosella 2013 Andy Roy 2014 Doreen Ouellette 2015 Susie Korchank	None received

CONSULTATIONS

None

FINANCIAL IMPLICATIONS

The cost of the 2015 Awards is included in the 2015 Budget.

LINK TO STRATEGIC PRIORITIES

No.	2015-16 Strategic Priorities	Applicable
1.	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.	✓
2.	Ensure that the Town of Tecumseh’s current and future growth is built upon the principles of sustainability and strategic decision-making.	
3.	Integrate the principles of health and wellness into all of the Town of Tecumseh’s plans and priorities.	
4.	Steward the Town’s “continuous improvement” approach to municipal service delivery to residents and businesses.	
5.	Demonstrate the Town’s leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.	✓

COMMUNICATIONS

Not applicable

Website Social Media News Release Local Newspaper

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